

Chair	June Hoad	junepcc@yahoo.com
Vice Chair	Simon Smith	si.n.smith24@gmail.com
Treasurer	Carlyn McDougall	cmcd2015pcc@gmail.com
Secretary	Cathie Buchanan	secretaryportpatrickcc@gmail.com

**Minutes of First Meeting of Portpatrick Community Council on 29th October 2019 at 7.30pm
in the Village Hall**

1. Present

Carlyn McDougall, June Hoad, Louise Rintoul, Alick Rintoul, Margaret Nixon, Robert Erskine, Simon Smith, Cathie Buchanan, Clark Logie (Police Scotland), Cllr Ros Surtees
Kirsty Peden, Hazel Kerr (Dumfries & Galloway Council)

Apologies: Billy McDougall, Wilma Hoad

25 members of the public were also present

2. Appointment of the Chair

CMcD proposed June Hoad as chair and this was seconded by LR - June accepted the nomination.

Simon Smith was proposed as Vice Chair by JH and this was seconded by LR. Simon accepted the nomination.

Kirsty Peden explained that she would help June through the meeting and Kirsty agreed to carry on as Chair with the rest of the meeting.

3. Appointment of Secretary

LR proposed Cathie Buchanan and this was seconded by JH – Cathie accepted the nomination.

4. Appointment of the Treasurer

JH nominated CMcD and this was seconded by LR - Carlyn accepted the nomination.

5. Acknowledge and Sign the Amended Scheme for Establishment of Community Councils in Dumfries & Galloway as Constitution

This was signed by June Hoad and Carlyn McDougall

6. Consider the appointment of an independent examiner of Accounts

Peter Walker has done this in past – he stated he will do it for one more year.

7. Dumfries & Galloway Community Council Overview

KP stated that Community Councils play an important role in DGC. There are 700 Community Councils in Scotland and it is important that we all know what is expected of community councillors and are happy with the role.

Time and resources are being invested by DGC with between 80 and 95 Community Councils active in the area. Information on Community Councils is available on DGC website. Statutory purpose of Community Councils are to represent the views of the community represented in relation to matters arising. This can be in the form of representation to any public body.

DGC have a duty to create the scheme and have to produce boundary maps. They also set minimum and maximum numbers for Community Councils. Our minimum is 4 and maximum is 11. At every meeting 4 elected community council members must be present to take decisions. DGC must consult with Community Councils on various issues, eg planning and licencing. They must advise Community Council of any major works undertaken in their boundary area. The scheme is regularly reviewed. All rules are set out in the scheme and relate to conduct of Community Councillors. A complaints procedure exists and the procedure helps Community Councils to deal with any complaints. Complaints are handled by the Community Council.

Agendas and minutes need to be made available to Community Councillors, elected members and community members. Community Councils have to advise and post agendas and minutes – all this is detailed in the scheme.

Community Councils have to have a minimum of 6 meetings a year and one must be the AGM. Ward officers are there to support Community Councils.

Training is available and DGC can come to a meeting to answer questions if required. Community Council Enquiry Service is available.

8. Consider Request to DGC for Discretionary Grant for the current financial year ending 31st March 2020.

Discretionary Grant – this request was left with CMcD who stated it would be used for statutory purposes.

9. List of offices bearers and examiner of accounts to be sent to community council

KP has a record of this and will deal with it.

10. Consider the process for Co-Option of a Community Councillor or Associate Members in terms of the Amended Scheme for the Establishment of Community Councils in Dumfries and Galloway

11. Consider the appointment of any Sub-Groups

12. Consider the production of Certified Statement of Assets and Liabilities of former Community Council as appropriate

13. Consider Public Liability Insurance cover provided by DGC

14. Agree Dates, Times and Locations for Ordinary Meeting of the Community Council

Next meeting is 10th December and thereafter usually 1st Tuesday every other month. We can discuss if this is suitable and email to them later.

15. Any other competent business

Cllr Surtees stated that DGC will consult with communities on budgets. Meetings have been arranged for 18 and 30 November. We will get an email about this on Friday. Community Council should attend. There is £49 million to lose on expenses in this budget. We can discuss this before the date.

Health and Social Integration Care Event – Community Council should have information on this.

SA from the floor – asked if Vice Chair was elected. KP stated there was no requirement for Vice Chair. Community Council can propose and elect other office bearers. See item 2.

16. Report from Clark Logie of Police Scotland

Re the previous community council's draft minutes – these will be tabled for approval at next meeting on 10th December.

Police Scotland will email PCC with their report to be included in the Minutes of Meetings.

POLICE SCOTLAND DUMFRIES AND GALLOWAY COMMUNITY COUNCIL REPORT

Community Council – Portpatrick
Date of Meeting - 29/10/2019
Officer Attending / Report Prepared By – Pc Logie

<p>Updates Required / Requested From Previous Meeting</p> <p>Request to amend previous minute</p> <p>To provide clarification around parking on double yellow lines, other councils have decriminalised parking but Dumfries and Galloway have not.</p> <p>A concern was raised by a member of the community re draft Minutes of the community council meeting in September. This was centred around the police update and a subsequent discussion with the police clarified the position and the minute was amended accordingly.</p>
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Crime Update (cover Performance / Issues / Trends)

Pc Logie attended and updated those present as follows:

During the recent Folk Festival it was observed that there were a number of camper vans were using the car park to the rear of the Lighthouse Pottery, This was brought to my attention whilst carrying out patrols of the Village. It's not really a Police matter however it would depend on what the community councils thoughts were. One possible solution may be a height restriction bar, however this car park is also used for bus parking

PDG0227931019. Theft of bowls from Portpatrick Bowling Club which has occurred over the last two years, bowls were removed from a locker and replaced with inferior set.

PDG0230581019 A Hate crime was reported whereby homophobic language was used, a report has been submitted to the Procurator Fiscal regarding this.

PDG0219251019. A sheer Grab was stolen from the front of a tractor at Dunskey Estate

Significant Incidents / Occurrences - (Local / Divisional / National)

Stranraer Community Department are running an anti-shoplifting initiative, shop owners/local Managers from Stranraer and surrounding villages have been asked to attend a meeting at Stranraer Police Station in order to raise awareness and discuss preventative measures.

17. Treasurer's Report

Portpatrick Community Council Accounts provided for meeting: Oct 2019 First meeting

Date	Group	Bank deposit	Bank withdrawal	Cash deposit	Cash withdrawal	Bank balance	Cash balance
	Opening balance					£9903.06	£163.25
Oct 19	PCC Bank Open(£1168.32) Donation Close(£1218.32)	£50.00				£9953.06	
Sept/ Oct19	PCC Cash Open (£80.03) Donation for assisting craft fair and a let Close (£120.03)			£40.00			£203.25
Aug 19 Sept 19 Oct 19	Festivities group Bank Open(£2163.65) Grant D&G Village school PHCBS Coast guards Transfer to senior citizens group Insurance Close (£1376.29)	£300.00	£250.00 £250.00 £250.00 £250.00 £87.36			£9165.70	
	Festivities group Cash (£83.02)						
	Village hall fund Bank(£100.35)						
	Village hall fund Cash (£0.00)						
	Village xmas lights grant D&G (£322.72)						
Sept 19	Senior citizens Group Bank Open (£936.56) Transfer in from festivities group Close(£1186.56)	£250.0				£9415.7	
	Senior citizens group Cash(£0.00)						
Sept19	Foundation Scotland grant 2015/16 Euan's play space Open(£891.00)						

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Sept19	Foundation Scotland grant 2015/16 Euan's play space Open(£891.00) Transfer to Portree terrace playpark Close(£0.00)		£891.00)			£8524.70	
	Foundation Scotland grant 2016 Open(£117.38) De-Fib maintenance£ 117.38						
	Foundation Scotland grant 2017 Open(£817.69) Planter group £506.89 Dog foul bags £10.08 Community cinema blinds £300.00						
	Foundation Scotland grant 2018 All spent						
Sept 19	Foundation Scotland grant 2019 Open (£3385.00) Planter group £385.00 Portree terrace playpark £3000.00 Transfer from Euan's playspace grant to Portree Close(£4276.00)	£891.00				£9415.70	

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Foundation Scotland funding has to be kept separately and spent in the year it was allocated for.

Mr Hutchinson, a regular visitor to the village donated £50. Bushes on Braefield Road have been cleared to allow the view to be seen from the bench there.

CMcD reported £40 in cash received from craft fair and another hall let for help in clearing up.

Agreed at last meeting - £1000 to community groups, £250 to school, £250 to Portpatrick Harbour CBS, £250 to Coastguards and £250 to Senior Citizens Lunch.

Portree Terrace playground will be upgraded with equipment from Foundation Scotland funds.

CMcD received a message from Coastguards to say thank you for night light to help with work after dark.

CMcD received a letter from Portpatrick School thanking PCC for donation.

Festivities Group

It was agreed that funds are in place for Christmas Fair. We can now go ahead as stated – raffle tickets are available to be sold. Crafters group making things in new hub for Christmas Fair. Help requested if anyone wants to go along. School are to do café on the day. All tables provisionally booked. Posters are ready and judged and will be out this week. PCC Facebook page to be updated and banner put on shore front. New lights are available and will be put up. Saturday 30th November at 10am - setting up for Christmas Fair on Sunday – all help appreciated.

Dog fouling bags. CMcD asked if more bags needed. Some bags blow out of holders but best value for the money.

Remembrance Sunday – need to order and arrange to lay wreath – PCC members will lay wreath. CMcD to look up address for ordering and sort this out.

Email Fernhill to thank them for the help from their gardener Allan Patterson and for making a good job of Lovers Lane.

Sylvia Armour, Chair of Previous CC had some update points :- SA spoke to Ronnie re defibrillator sign. He only objected to it on front of his shop and if possible will put it on the side if Gordon McKee brings it down. SA mentioned again tree at big church with overhanging branches which need to be taken down – Dunskey Estate owns it. Visitor complained about foliage spoiling view

Planning – over a year since we had planning list from DGC. We should be told about planning applications and DGC duty bound to inform us. JH stated that she is getting the planning list for PCC.

Only one planning application :- The Whins, Golf Course Road - extension and porch.

From the floor – Can we find out name of owners of new house on cliff and enquire re the building material left out.

Defibrillator planning permission – we will have to add details of new defibrillator at Hub to sign in hall. CMcD stated that defibrillators are registered and if phone call taken emergency services will advise where defibrillators are located.

It was decided to send another email to GMcKee asking for defibrillator sign.

From the floor – asked new PCC members to identify themselves. AR stood up and identified himself. SS and LR did the same.

Planters - some rust and need touched up. Jean Walker reported – top of wall at flower beds – loose stones. JH said that planters would be painted for spring.

From the floor – Changes to bin collection and stopping of food waste means that food waste will be in bins now for 2 weeks. Ros Surtees – not enough people putting out food bins – explained that there are time issues re laws on DGC disposing of it. On 4th November at Ryan Centre there will be a consultation about waste. RS encouraged us to take part in budget discussions. RS happy to discuss with us.

Tracey Rankin, PTA, Portpatrick School – The primary school plan to do an eco committee funding request for gardening equipment. This encourages children to realise they can make a difference. The school need to purchase equipment to start a garden at school.

They need seeds, watering cans, tools etc. A total of £200 of a grant would be needed to start a garden. They have raised £45 and are hoping that PCC can give them some assistance. It was agreed to give £200 to them for this.

Next meeting will be 10th December 2019.