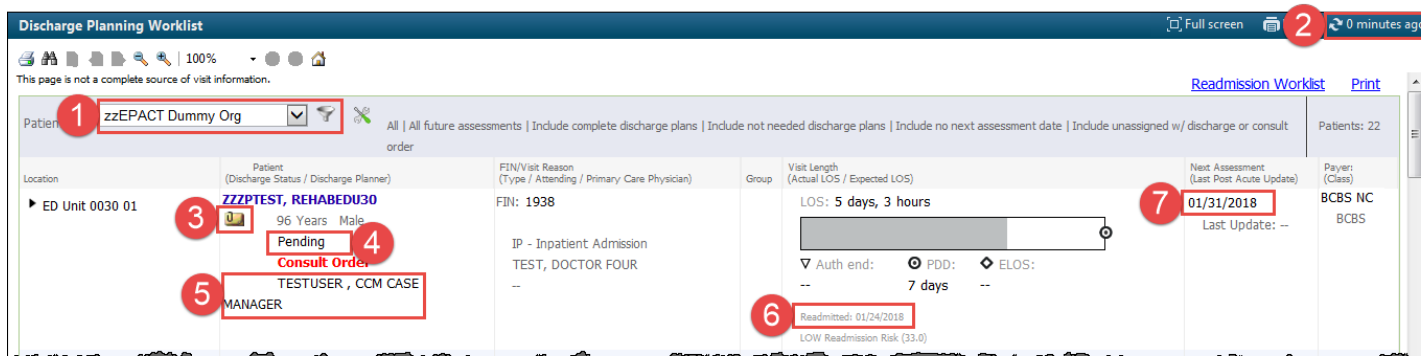


ACM: Discharge Planning Worklist Tool



1	<p>What patients do I need to see?</p> <p>Click the drop-down arrow to select the correct Patient List. Filter your list to display the patients you need to see.</p>
2	<p>Is this list current?</p> <p>Regularly refresh the screen to see the latest information.</p>
3	<p>Are there notes on this case?</p> <p>Click the folder icon to view the two most recent Care Management Notes. Use to communicate with case management staff and liaisons. Do not delete or edit others' notes.</p>
4	<p>What is the status of the case?</p> <p>Select the current Discharge Plan Status from the drop-down list to communicate to Case Management staff and liaisons.</p>
5	<p>Who is working on the case?</p> <p>Your name auto-populates when you select Discharge Planner the first time you open a chart. Selecting Case Manager will populate the UR Worklist. To manually update, click to enter your name.</p>
6	<p>Is this case a readmission?</p> <p>If Readmitted is red, click to document the readmission in the patient's chart. If it is gray, the readmission has already been documented.</p>
7	<p>When is the assessment due?</p> <p>After completing an assessment, click here to document the next Discharge Plan due date. No Date tells you an assessment has not been completed.</p>

Find it in the chart

You can enter information from the Discharge Planning Worklist or from within the chart as shown below. The fields are connected and will update after refreshing the screen.

CM Summary | Discharge Planning | Avoidable Days | Readmissions

ZZZTEST, REHABEDU30 Male 96 years DOB: 10/10/1921 MRN: 250 FIN: 1938 Isolation

3 Care Management Notes (1) +

Submitted to BCBS 012618

Discharge Planning | NORTON, JOYCE K | 14:04 Today | [CERNER]

CM Summary | Discharge Planning | Avoidable Days | Readmissions

ZZZTEST, REHABEDU30 Male 96 years DOB: 10/10/1921 MRN: 250 FIN: 1938 Isolation

Care Management

Selected visit

Actual LOS / Expected LOS: LOS: 5 days, 3 hours

Auth end: PDD: 7 days ELOS: --

UM status: Not Available

Next clinical review due: Not Available

4 Discharge plan status: Pending **7**

Discharge plan due: 01/31/2018

Working Group: Not Available

6 Readmission

*Classification
Unrelated to Initial Admission

*Reason
Intersystem Transfer

Admitted From

Business Type
Post Acute Hospice

Click the red **Readmitted** from the worklist to open the Readmission tab in the chart. Document the readmission here, after ensuring the Readmission Prevention IPOC has been initiated.